

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF MICHIGAN

Date: May 1, 2006

Transmittal: 5

**Notice of Changes to Electronic Filing Policies and Procedures**

Change code:

E = Editorial

P = New policy/procedure

R = Revised policy/procedure

Type of Change	Old Information	New Information	Reason for Change
P	R1(f) - An appeal to the Court of Appeals is also considered an initiating paper [and must be filed in the traditional manner].	Effective March 1, 2006, notices of appeal, may be filed electronically.	
E	R3, Eligibility, Registration, Passwords.	Editorial changes made.	
E	R5, Filing - In General.	Editorial changes made.	
P	R11, Proposed Orders. Proposed orders must be submitted to the judge to whom the case is assigned or to the magistrate judge to whom the matter is referred via the link under the Utilities section of CM/ECF. If concurrence is obtained and the movant (filing user) prepares a separate stipulation and separate proposed order, the separate stipulation must be filed electronically and the proposed order must be submitted via the link under the Utilities section of CM/ECF.	R11, Proposed Orders. Proposed orders must be submitted to the judge to whom the case is assigned or to the magistrate judge to whom the matter is referred via the link under the Utilities section of CM/ECF. If concurrence is obtained and the movant (filing user) prepares a separate stipulation and separate proposed order, the stipulation must be submitted with the proposed order via the link under the Utilities section of CM/ECF.	Mandatory e-filing effective December 1, 2005.
E	R18(b), Filing Exhibits to Papers Electronically.	If there is only one exhibit, an index of exhibits is not necessary.	Clarification.